

# HAWTHORN MIDDLE SCHOOL SOUTH

600 North Aspen Drive • Vernon Hills, Illinois 60061

Phone (847) 990-4100 • Fax (847) 816-9259

<http://mss.hawthorn73.org>

**Robert Natale**  
Principal

**Jamie Kahn**  
Assistant Principal

## TRANSPORTATION PROCEDURE

### Drop Off and Pick Up Procedure

Hawthorn District 73 works to maintain a safe and orderly environment at all times for student drop off and pick up. Please review the traffic pattern map located on the backside of this document for specific vehicle line configurations. Please note we continue to monitor the vehicle drop off and pick up process very closely. If you have any questions or constructive feedback, please contact the school office.

Vehicle Drop Off and Pick Up Route:

All vehicles dropping off or picking up students at the beginning or end of the day must use the North drive located off of Aspen Drive and proceed in a single line to the back of the building to the curb location where students are to be dropped off and picked up. School staff will direct parents during this process. For student safety and vehicle safety we ask all adults remain in their vehicles at all times, be watchful and patient of other vehicles, and Do Not exit the vehicle line early at any point of the drop off or pick up route. Drop off, students must exit the vehicle quickly in the designated curbside area and head directly into the building. Parents are asked not to hold up the line by watching your child walk into the building. Once a student is dropped off or picked up the parents are to remain in the North drive route line and exit out on Aspen Drive.

Bus Arrival and Departure Route:

All buses will use the lot located in front of the school for student drop off and pick up. Buses will be the only vehicles allowed in this location during school hours. All vehicles must use the North drive for parking in the visitor/staff parking lot or for the student drop off and pick up route.

***Please remember that there is no cell phone use of any kind in the school zone. The speed limit around our schools is 20 mph. If violated, the Vernon Hills Police Department can issue tickets.***